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Osmani Primary School

Reach For The Stars

Parent Code of Conduct

Our Motto

Reach For The Stars

Our Vision Statement

Our vision is to develop an inclusive school, which promotes and achieves excellence, and continues to nurture the values, confidence and skills of pupils, staff and the community, in order to meet the emerging opportunities of the 21st century.

Our vision and values support **Articles 2, 12, 15, 19, 24, 27, 28, 29, 31** of the United Nations Convention on the Rights of a Child.

- **Articles 2/12:** We respect the right to be listened to and listen to others.
- **Articles 19/24:** We respect the right to feel safe at school and help others feel safe.
- **Article 28:** We respect the right to learn and let others enjoy their learning.
- **Articles 15/31:** We respect the right to join in and be part of a team.
- **Article 29:** We respect the right to develop our potential and to do it with a growth mindset.
- **Article 27:** We respect the right to look after our own and others property

Our Values

★ **S**triving **T**eamwork **A**ll Included **R**esponsibility **S**uccess ★

★ Striving

Our aim is that we are a school that:

- **uses our Growth Mind-set (learning from mistakes and always willing to have a go)**
- **never gives up and always find ways of improving**
- **enjoys challenges and aims high**

★ Teamwork

Our aim is that we are a school that:

- **encourages and supports each other to be the best we can be**
- **learns from each other**
- **listens to and respects each other's ideas**

★ All Included

Our aim is that we are a school that:

- **has high expectations of everyone**
- **encourages everyone to take an active part in learning and life of our school**
- **nurtures and celebrates what makes each and every one of us unique**
-

★ Responsibility

Our aim is that we are a school that:

- **takes ownership of the choices we make**
- **takes ownership/charge of our own learning**
- **looks after each other and our school**

★ Success

Our aim is that we are a school that:

- **provides an education that encompasses academic, creative, social, emotional, physical and cultural development.**
- **celebrates our efforts and achievements**

Equal Opportunities and the Single Equality Scheme

We believe that all those who work in Osmani - children and adults - have the right to be treated fairly and with respect by everyone connected with the school.

We aim for Osmani to be a safe, supportive place, where all children and adults feel valued as individuals, whatever their ability, age, disability, gender identity, marriage or civil partnership, pregnancy & maternity, race, religion or belief, sex and sexual orientation.

The school aims to foster the social and personal skills of co-operation, sharing and mutual respect.

This policy supports the school in addressing Article/s 14: of the UN Convention on the Rights of the Child.

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CODE OF CONDUCT FOR PARENTS

1. Purpose and scope

At Osmani School, we believe it is important to:

- Work in partnership with parents to support their child's learning.
- Create a safe, respectful and inclusive environment for pupils, staff and parents
- Model appropriate behaviour for our pupils at all times.

To help us do this, we set clear expectations and guidelines on behaviour for all members of our community. This includes staff (through the staff code of conduct) and pupils (through our behaviour policy).

This code of conduct aims to help the school work together with parents by setting guidelines on appropriate behaviour.

We use the term 'parents' to refer to:

- Anyone with parental responsibility for a pupil.
- Anyone caring for a child (such as grandparents or child-minders).

2. Our expectations of parents and carers

We expect parents, carers and other visitors to:

- Respect the ethos, vision and values of our school.
- Work together with staff in the best interests of our pupils.
- All members of the school community are treated with respect using appropriate language and behaviour.
- The school will work with a child in order to clarify their version of events in order to bring about an appropriate solution to an issue.
- Seek a peaceful solution to all issues.
- Correct their own child's behaviour (or those in their care), particularly in public, where it could lead to conflict, aggression or unsafe conduct.
- Approach the right member of school staff to help resolve any issues of concern
- Not to incite or encourage other parents to get involved in a matter which does not concern their child/ren.
- Not leave buggies or pushchairs in the playground.

3. Behaviour that will not be tolerated

- Disrupting, or threatening to disrupt school operations (including all school events)
- Displaying a temper, or shouting at members of staff, pupils or other parents on school premises, on trips, Google Classroom/Meets or on the telephone.
- Harassment, aggression, threatening or intimidating behaviours towards any member of the school community, including visitors.
- Making unsubstantiated defamatory statements about the School or staff.

- Making audio or video recordings of staff without their express permission (covertly record).
- Behaving in a manner that impacts staff mental health and wellbeing negatively, e.g constant complaining with no justification.
- Swearing, using abusive, threatening or offensive language when communicating with any member of the school community .
- Sending messages that contain swearing, abusive, threatening or offensive language to any member of the school community, including via letter, text, email or on social media.
- Posting and/or circulating defamatory, offensive or derogatory comments about the school, its staff or any member of its community, on any social media platforms, such as Whatsapp etc.
- Inciting other parents to complain about the school or a member of staff via face to face conversations, phone calls, text messages, social media apps like WhatsApp.
- Use of physical punishment against your child while on school premises.
- Disciplining another person's child – please bring any behaviour incidents to a member of staff's attention.
- Damaging or destroying school property.
- Smoking or drinking alcohol on the school premises.
- Possessing or taking drugs (including legal highs) on the school premises.
- Bringing dogs onto the school premises (other than guide dogs)
- Cycling, riding a scooter on the school premises.
- Spitting in the playground.
- Sitting or standing on the play structures.

This list is not exhaustive.

Should any of the above occur, the school may feel it is necessary to take action by contacting the appropriate authorities and/or sadly, consider banning the offending adult from entering the school premises.

4. Breaching the code of conduct

If the school suspects, or becomes aware, that a parent has breached the code of conduct, the school will gather information from those involved and speak to the parent about the incident.

Depending on the nature of the incident, the school may then:

- Invite the parent into school to meet with a senior member of staff or the headteacher.
- Send a warning letter to the parent.
- Contact the appropriate authorities (in cases of criminal behaviour)
- Seek advice from [our legal team/the local authority's legal team/the trust's legal team] regarding further action (in cases of conduct that may be libellous or slanderous)
- Ban the parent from the school site

The school will always respond to an incident in a proportional way. The final decision for how to respond to breaches of the code of conduct rests with the headteacher.

The headteacher will consult the chair of governors before banning a parent from the school site.

Note: Can parents/carers please ensure they make all persons responsible for collecting their children aware of this policy.

Thank you for abiding by this policy in our school. Together, we create a positive and uplifting environment not only for the children but also all who work and visit our school.

Appendix 1: model letters

Initial warning letter from the headteacher

Dear [parent name],

I've received a report about your conduct on [time and date].

[Summary of incident, include location, its effect on staff, pupils and other parents.]

If the incident is minor, add:

This behaviour is not in keeping with our parent code of conduct. [Please find a copy attached to this letter.]

If the incident is more serious, add:

As written in our parent code of conduct, we do not tolerate this kind of behaviour in our school. [Please find a copy attached to this letter.]

We believe that all staff, pupils and parents are entitled to a safe, respectful and inclusive environment, and that parents are as responsible for creating this environment as school staff.

Continue with:

Further breaches of the code of conduct may result in a ban from the school premises.

If you want to invite the parent in for a meeting, add:

I'd like to invite you in to school to discuss this incident, and how we can work together to prevent similar issues in the future.

Please contact the school office on [phone number] to book an appointment.

Yours sincerely

Headteacher

Model letter banning a parent from the school site

Dear [parent name],

I am writing to inform you that, after consultation with the chair of governors, I am banning you from the school site until [date].

You can also choose to ban a parent permanently. In that case, amend the sentence above.

Despite previous correspondence and conversations about your conduct, there have been further breaches of our parent code of conduct.

[Include details of the incidents, including dates, locations and effects on staff/pupils/other parents for every relevant incident.]

If you do not comply with the ban, I will arrange for you to be removed from the grounds and you may be prosecuted under Section 547 of the Education Act 1996.

If you would like to raise a complaint, you can do so using the school's complaints procedures, which are available on our website.

Yours sincerely

Headteacher